

Minutes of a Meeting of the Parish Council
held in the Village Hall, Glebe Avenue, Orton Waterville on
Wednesday, 16 December, 2009.

Present: Mr M Chambers (in the chair) Mrs J Farnham Mr P Froggitt Mr R Hammerton
Mr C Long Mrs G Thornley

Members of the Public – none PCSOs - Matt Lauch Ward Councillors – none
- Josh Coe

1. APOLOGIES FOR ABSENCE were received from Mr M Rowett, Mr M Stone, Mr M Smith and Mrs J Stokes.
2. DECLARATION OF INTERESTS – Item 10(a) – Mr P Froggitt (allotment tenant)
3. LOCAL POLICING MATTERS – The PCSOs reported that there had been a substantial amount of shed burglaries but that 3 arrests had been made and these 3 will be appearing in court in January. The proposal to make Church Drive an alcohol free zone was discussed at the Neighbourhood Council, since it is a City Council decision whether or not to take this course of action. Unfortunately, during 2009 only 17 incidents were reported to the police of which only 11 were to do with anti-social behaviour. This was not regarded as being enough to warrant such an action to be taken.
4. REPORTS FROM WARD COUNCILLORS – There were none.
5. MINUTES OF THE MEETING HELD ON 18 NOVEMBER 2009 – Mr Hammerton proposed and Mrs Thornley seconded that the minutes be signed as a true and correct record. This was carried.
6. MATTERS ARISING FROM THE MINUTES
 - (a) Freedom of Information Act (*minute 7a*).
Mr Froggitt had produced some drafts from the list of possible documents. It was agreed to circulate these by email and then review them one at a time.
 - (b) Spring Flowers (*minute 7b*).
Mr Russell was arranging to collect the bulbs from Notcutts. It was agreed that they should be planted in groups.
 - (c) Barrier Replacement (*minute 7d*).
A reply was received to the effect that barriers are no longer justified but that, should a need be identified, then the placing of bollards is the preferred solution. The Parish Council agreed that the remaining part of the barrier should be replaced with a row of bollards and that this decision should be imparted to the Highways Inspector.
 - (d) Village Sign (*minute 7e*).
The Chairman is awaiting another quotation.
 - (e) Vacancies (*minute 7c*).
There were no further nominations for the 3 remaining vacancies and it was agreed to keep this item on the agenda.
 - (f) Neighbourhood Council (*minute 7g*).
Mr Hammerton reported that 2 Parish Councillors attended the last Neighbourhood Council meeting. Discussion on developing a footpaths policy took place as well as the Church Drive drinking ban. However, the requested crossing on Oundle Road did not appear on the agenda and it was agreed to request that it be put on the agenda for 30 March. Mr Long noted that access to Orton Northgate along the former Right of Way was no longer possible and it was agreed to make enquiries about this. Mr Froggitt reported that the subject of Neighbourhood Councils was likely to be on the agenda of the next CPALC meeting on 7 January. It was agreed that no adverse comment should be made for the time being until it is seen how the Neighbourhood Council impacts on the Parish Council.
 - (g) Planning Committee (*minute 1*).
Mr Long proposed and Mr Chambers seconded that Mr Hammerton be added as a member of the Planning Committee. This was carried.

7. CORRESPONDENCE RECEIVED

- (a) Consultation on Planning Applications – Following an email regarding changes to the way Parish Councils will be consulted in the future, the Clerk spoke to Nick Harding regarding the difficulties about receiving planning applications electronically and requested that, for the time being, we continue to receive them in the post as usual. In the meantime it was agreed that members of Parish Council would try the City Council's website to see how they got on with viewing the plans.

8. BURIAL GROUND

A fixed quotation of £1,800 was received from the Architect. Mr Chambers proposed and Mrs Farnham seconded that this be accepted. It was carried. Mr Froggitt urged that we ensure that the landscaping contract has a minimum of 3 years aftercare and also to ensure that the contract includes the placing of the grave markers.

Following some amendments the final draft of the Cemetery Regulations was agreed. Mrs Farnham proposed and Mr Froggitt seconded that this amended version be approved. It was carried. A vote of thanks was given to Mr Froggitt for the work he had put in to reaching this stage.

The Cemetery Management CD had been received and the Software ordered. The CD is in the form of a reference manual. The software will be the day to day working and management. The day's training on the software, including the installation, will be on the 25 January 2010 and a day's training with the City Council's Bereavement Manager will be on 18 January followed by more training days, if required.

9. STORAGE SHEDS

Confirmation was received from the Solicitor that a settlement of £7,300 had been agreed. Mrs Farnham proposed and Mrs Thornley seconded that confirmation of the Parish Council's agreement should be given together with a cheque for £7,300 to be released only after confirmation that vacant possession has been received.

10. ALLOTMENTS

- (a) Wyman Way – At the moment only 4 allotments are taken.
- (b) Cherry Orton Road – Having inspected the site, the Chairman reported that he had not found anything that would be considered unreasonable on an allotment. It was agreed that the complainant should be informed that no further action would be taken.
- (c) Gostwick – All the allotments have been taken and there are, therefore, no vacancies.

11. FINANCE AND ADMINISTRATION

- (a) The following payments were authorised

St John's School (grant under s137 LGA)	£50.00
Stafford Infrastructure (cemetery construction)	£129.09
Dial Peterborough (grant under s137LGA)	£50.00
SLCC (Cemetery management CD)	£29.00
Buckles solicitors (interim fee)	£404.80
Buckles solicitors (compensation settlement)	£7,300
Bulley Davey (payroll service)	£230.00
M Hazlehurst (internal audit)	£200.00
HM Revenue & Customs (Tax and NIC)	£101.10
Clerk's Salary (for December)	£395.20

- (b) Income received to date

J Hopper – shed rent (for November)	£140.00
Allotment rents	£48.00
Bank Interest	£0.72

- (c) Annual Audit – Following the successful conclusion of the Annual Audit, it was agreed to re-appoint Mark Hazlehurst as the internal auditor for the year ending 31 March 2010. Mr Chambers proposed and Mrs Farnham seconded that an honorarium of £200 be given in lieu of a fee. This was carried.

12. PLANNING MATTERS

(a) New applications since last month

09/01286/FUL	Extension at 54 Beverstone, Orton Brimbles	No objection
09/01280/FUL	Development at E of E Showground, Orton Southgate	No objection
09/01288/FUL	Alterations to The Windmill, Orton Waterville	No objection

(b) Decisions on previous applications

09/01080/LBC	Alterations to 5 Cherry Orton Road, Orton Waterville	Granted
09/01122/NTEL	Replace phone mast with one supporting 6 antennas, Brimbles Way	Granted
09/01131/ADV	Signs at Midas Centre, Newcombe Way, Orton Southgate	Granted

13. MAINTENANCE AND OTHER MATTERS – It was noted that there were several potholes in Chapel Lane near the junction with Cherry Orton Road. It was agreed to notify the Highways Authority of this.

14. ANY OTHER BUSINESS – There being no further business the meeting closed at 10.05 pm.